



VOLUNTEER and CHAPERONE BACKGROUND CHECK

ALL Volunteers and Chaperones for AACPS MUST submit a Background Check application (www.aacps.org/chaperone/) AND view the Sexual Harassment / Child Abuse Training Video (www.aacps.org/Page/2460) prior to volunteering with our students. -Instructions on back

After submitting the Background Check and viewing the video, please complete this form, sign and return to school AT LEAST 2 weeks prior to the event. We MUST have this form on file before you are able to volunteer.

I, _____, parent/guardian of the following student(s):

_____, grade _____

_____, grade _____

_____, grade _____

certify that I have viewed the Sexual Harassment and Child Abuse video in its entirety and I understand the information contained in it. I also certify that I submitted the Volunteer and Chaperone Background Check application online.

Printed Name _____ (please print legibly)

Signature _____

Date Completed _____

Optional:

I plan on volunteering for _____

I plan on chaperoning the field trip to _____ on _____.



I. Complete the MANDATORY Chaperone Background Check

Step 1: go to www.aacps.org/chaperone

Step 2: After reading the information about completing a background investigation click the link to “read and acknowledge screening criteria”

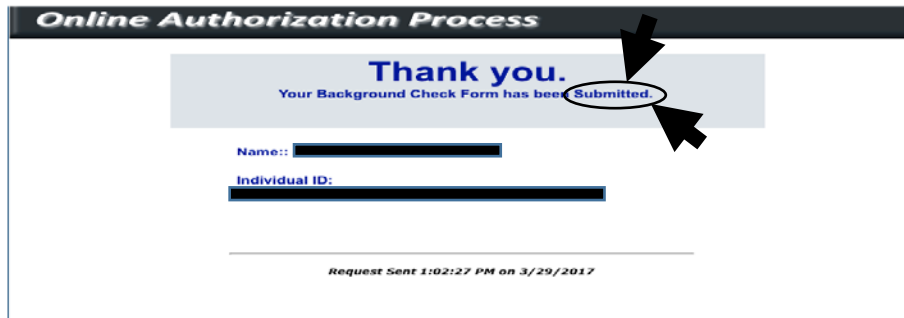
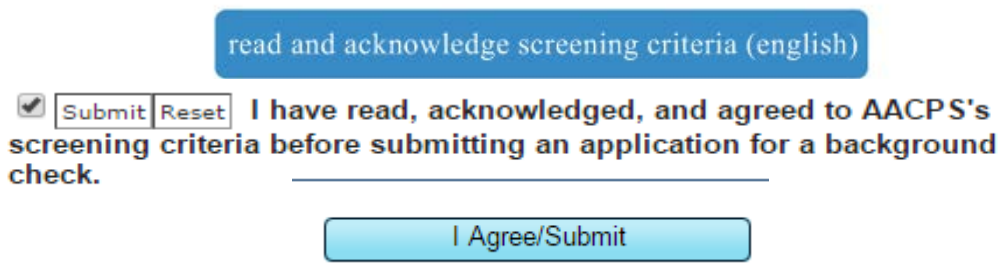
Step 3: Read the screening criteria carefully

Step 4: After reading and acknowledging the criteria, check the box at the bottom and click submit.

Step 5: Read all information on the next few pages and complete all necessary steps clicking submit after each page.

Step 6: Once you have completed all steps you will see a window that says **submitted**.

Very important- Please be sure this window says “submitted” and not “saved” in order to complete the process.



II. View the MANDATORY Sexual Harassment / Child Abuse Video

Go to www.aacps.org/Page/2460 and click on the link to watch the video.

The video can also be accessed directly by going to

<https://www.youtube.com/playlist?list=PL63heeIfctOufz7O6AA0ByiSv1ctT8IAx>

III. Complete the opposite side of this sheet and return to your child's teacher or to Ms. Wagner in the office AT LEAST 2 weeks prior to volunteering.